



Kodiak Island Borough

Engineering/Facilities Department

710 Mill Bay Road

Kodiak, Alaska 99615

Phone (907) 486-9343 Fax (907) 486-9394

INFORMATION FOR ASBESTOS DISPOSAL
at the
Kodiak Island Borough Landfill/ Baler Facility

The following requirements apply for disposal of Asbestos Containing Materials (ACM) at the Kodiak Island Borough (KIB) Landfill

**REGULATED ASBESTOS CONTAINING MATERIAL (RACM) AND
NON-REGULATED ASBESTOS CONTAINING MATERIAL (Non-RACM)**

In an effort to protect the health and safety of Borough residents and public employees the Borough has implemented a policy in keeping with an existing US Environmental Protection Agency (USEPA) facility demolition/renovation regulation. The implementation of this policy is best put into effect at the permitting level of a proposed project. Notification forms will be provided to the public in the Community Development Department and to the building officials when zoning compliance and building permits are applied for.

USEPA requires that they be notified ten days prior to the demolition or renovation of a facility. A copy of this notification form as well as proof of notification will need to be provided prior to receiving a facility demolition or renovation permit. (USEPA notification is required of all facility demolitions regardless of size or presence of asbestos and; facility renovation projects which meet the criteria defined below.) This proof of notification may be in the form of USPS return receipt, receipt from a commercial delivery service or, in the case of a hand delivery, a signature and phone number of the EPA official who received it. To successfully complete this form an inspection of the facility by an Asbestos Hazard Emergency Response Act (AHERA) - certified asbestos building inspector is needed.

The definitions of projects that would require this EPA notification procedure are as follows:

1. Facility: Commercial buildings, installations (military bases), institutions (schools, hospitals) and residences with more than four (4) dwelling units.
2. Facility Renovations: Disturbing at least 160 square feet, 260 linear feet or 35 cubic feet of Regulated Asbestos Containing Material (RACM).
3. Demolition: Wrecking or taking out of any load-supporting structural member of a facility together with any related handling operations or intentional burning of any facility.

Asbestos Definitions:

1. **Regulated Asbestos Containing Material (RACM):** (a) friable asbestos material; (b) Category I non-friable ACM that has become friable; (c) Category I non-friable ACM that will be or has been subjected to sanding, grinding, cutting or abrading or; (d) Category II non-friable ACM that has a high probability of becoming or has become crumbled, pulverized or reduced to powder by the forces expected to act on the material in the course of demolition or renovation operations.
2. **Non-Regulated Asbestos Containing Material (Non-RACM):** is, in general, non-friable ACM that are defined in two categories:
 - a. Category I non-friable asbestos-containing material is asbestos-containing packings, gaskets, resilient floor coverings and asphalt roofing products containing more than 1% asbestos.
 - b. Category II non-friable asbestos containing material is any material, excluding Category I non-friable ACM, containing more than 1% asbestos that, when dry, cannot be crumbled, pulverized or reduced to powder by hand pressure.

All ACM must be placed in the asbestos cell if the material meets either of the definitions above. Category I and Category II ACM that does not meet the definition of RACM after a demolition or renovation, and is not contaminated with RACM is not subject to the wetting requirement in the packaging instructions detailed below.

Disposal of ACM

The deliverer, generator or asbestos abatement contractor must contact the KIB Engineering Facilities Department at 486-9343 prior to scheduling a delivery of ACM to the landfill if the project will generate waste that is less than 1% ACM. Supporting documentation, including applicable regulatory citations, will be required.

The deliverer shall schedule with the Landfill Supervisor (486-9345) at least 2 days prior to the delivery date for specific delivery time and date.

No deliveries will be accepted after 3:00 p.m.

The party delivering the ACM to the landfill is responsible unloading and placing the material in the location designated by the landfill staff.

The KIB Landfill will not accept containers that have been compromised, damaged, or improperly packaged for disposal.

The deliverer, generator, and asbestos abatement contractor will be responsible for any clean up resulting from compromised or damaged containers during unloading and placement in the landfill. Cleanup will be to the satisfaction of the Landfill Supervisor.

The Asbestos Waste Manifest Form (Non-RACM or RACM) will be submitted with each delivery of ACM. This form requires the following information:

- verification that an EPA building survey has been conducted (RACM)
- the name of the project that is generating the ACM (Non-RACM and RACM)
- the amount of ACM being generated by the project (Non-RACM and RACM)
- the name of the asbestos generator (Non-RACM and RACM)
- the name of the asbestos abatement contractor (Non-RACM and RACM)
- the name of the party delivering the ACM to the Kodiak Island Borough Landfill (Non-RACM and RACM)
- the Requestor's address, point of contact and telephone number (Non-RACM and RACM)

The KIB Landfill will not accept any ACM that contains any lead based paint or other coatings that contain lead products.

Approved Packaging

ACM shall not be accepted for delivery at the KIB Landfill unless it is packaged as follows:

- Non-RACM shall be delivered in plastic bags double-four mil, or thicker, liners.
- RACM shall be in sealed, leak-tight and non-returnable containers from which fibers cannot escape (e.g., plastic bags of double-four mil, or thicker, liners or polyethylene drums; metallic and fiber drums **WILL NOT** be accepted). Before delivery to the KIB Landfill, the waste within the container must be thoroughly wetted to prevent blowing of fibers in case the container is broken.

Labeling – Attached to all containers will be a waterproof warning label with the following statement:

CAUTION
CONTAINS ASBESTOS
AVOID OPENING OR BREAKING CONTAINER
BREATHING ASBESTOS IS HAZARDOUS TO YOUR HEALTH

OR

CAUTION
CONTAINS ASBESTOS FIBERS
AVOID CREATING DUST
MAY CAUSE SERIOUS BODILY HARM

AND

- the name of the generator
- the address and location from which the ACM was taken
- the date that the ACM was taken and delivered

Charges and Payment for Disposal of ACM

The fee to dispose of ACM is provided in the current version of the KIB user fee schedule. The fee schedule is available on the KIB website (<http://www.kodiakak.us>), under “Find it Quick”, or “Quick Links” in the “Solid Waste” page, or by clicking on the “Disposal” link on the “Solid Waste” page.

The party that is requesting disposal, prior to acceptance of material at the landfill, will set up an account with the KIB Finance Department, 1-907-486-9326. Special arrangements may be required to assure payment.

Record Keeping – The landfill operator maintains a log of the quantity of asbestos containing material delivered and requires the deliverer to sign-in prior to disposal. The deliverer shall be required to sign over a chain of custody or waste manifest form. A copy of this form will be provided to the deliverer after each delivery.



Kodiak Island Borough Landfill

907-486-9345

1203 Monashka Bay Road Kodiak AK 99615

Asbestos Waste Manifest From Regulated Asbestos Containing Material (RACM)

US EPA Notification of Demolition and renovations on file: **YES** **NO**

If proof of the EPA notification and facility inspection has not been provided to the KIB E&F department ten days prior to the beginning of demolition or renovation project, waste will not be accepted.

Generator Information

Name:	ID Number:
Address:	Job Number:
City/State/ Zip:	Job Site Name:
Phone:	Job Site Address:
Reps Name:	
Signature:	Date:

Contractor/Billing

Name:	
Address:	Mailing Address:
City, ST, Zip:	City/State/ Zip:
Phone:	
Contact Name:	Title:

US DOT Description RQ, NA2212, Asbestos, P, PGIII (NAERG 171)

Number of containers:	Total CY:
RACM:	Non RACM:
Type of Container:	

Certification: This is to certify that herein-named materials are properly classified, described, packaged, marked, and labeled, and re in proper condition for transportation according to the applicable regulations of the Department of Transportation.

Signature:	Date:
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Transporter Information

Company Name:	USDOT Number:
Company Address:	Phone Number:
Drivers Name:	Date accepted:
Drives Signature:	

Receiving Facility Information

Kodiak Island Borough Baler Facility, Kodiak AK 99615	Phone: (907)486-9345
Asbestos Container Properly Labeled?	YES NO
Date:	Operator Name:
Invoice Number:	
Operators Signature:	

Certification: This is to certify the above statements are true, and the landfill has been certified for the disposal of asbestos. They delivered material will be covered with six (6) inches of non-asbestos material proper to daily shift end.

PLEASE NOTE: This form must be completed and signed for each load delivered to the facility. Multiple loads on a single form or loads with incomplete or missing information are subjected to rejection by the facility. Upon load acceptance, a copy of the form will be returned to the transporter at time of delivery or the landfill. Original copies of accepted forms will be retained by the Borough and will be returned to the Borough's main office for recordkeeping purposed.



Kodiak Island Borough Landfill

907-486-9345

1203 Monashka Bay Road Kodiak AK 99615

Asbestos Waste Manifest Form Non- Regulated Asbestos Containing Material (Non-RACM)	
Generator Information	
Name:	ID Number:
Address:	Job Number:
City/State/ Zip:	Job Site Name:
Phone:	Job Site Address:
Reps Name:	
Signature:	Date:
Contractor/Billing	
Name:	
Address:	Mailing Address:
City, ST, Zip:	City/State/ Zip:
Phone:	
Contact Name:	Title:
Number of containers:	Total CY:
Type of Container:	
Certification: I hereby certify that the above-named wastes are non-friable asbestos containing materials and were consigned to the Transporter name below.	
Signature:	Date:
Transporter Information	
Company Name:	USDOT Number:
Company Address:	Phone Number:
Drivers Name:	Date accepted:
Drives Signature:	
Receiving Facility Information	
Kodiak Island Borough Baler Facility, Kodiak AK 99615	Phone: (907)486-9345
Asbestos Container Properly Labeled?	YES NO
Date:	Operator Name:
Invoice Number:	
Operators Signature:	
Certification: This is to certify the above statements are true, and the landfill has been certified for the disposal of asbestos. They delivered material will be covered with six (6) inches of non-asbestos material proper to daily shift end.	
PLEASE NOTE: This form must be completed and signed for each load delivered to the facility. Multiple loads on a single form or loads with incomplete or missing information are subjected to rejection by the facility. Upon load acceptance, a copy of the form will be returned to the transporter at time of delivery or the landfill. Original copies of accepted forms will be retained by the Borough and will be returned to the Borough's main office for recordkeeping purposed.	

Kodiak Island Borough Landfill

ASBESTOS DISPOSAL CELL

DATE:

GENERATOR:		
QUANTITY:		
TYPE:		

LATITUDE:	LONGITUDE:	ELEVATION:
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FACILITY OPERATOR:

INITIALS/SIGNATURE