



Kodiak Island Borough  
 Community Development Department  
 710 Mill Bay Rd. Rm 205  
 Kodiak AK 99615  
 Ph. (907) 486 - 9363 Fax (907) 486 - 9396

PROP\_ID \_\_\_\_\_

## Variance Application KIBC 17.195

The following information is to be supplied by the Applicant:

Property Owner / Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Other Contact email, etc.: \_\_\_\_\_

Legal Description: \_\_\_\_\_ Subdv: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Street Address: \_\_\_\_\_

Present Use of Property: \_\_\_\_\_

Variance(s) Requested: \_\_\_\_\_

**(Note: Use additional sheets, if needed, to provide a complete description of the proposed request.) KIBC 17.195.020 Application.** An application for a variance may be filed by a property owner or their authorized (in writing) agent. The application shall be made on a form provided by the community development department and accompanied by the required fee **and site plan** (a development plan for one or more lots on which is shown the existing & proposed conditions of the lot, including topography, vegetation, drainage, flood plains, wetlands, & waterways; landscaping & open spaces; walkways; means of ingress & egress; circulation; utility services; structures & buildings; signs & lighting; berms, buffers, & screening devices; surrounding development; and any other information that reasonably may be required in order that an informed decision can be made by the approving authority). All applications shall be available for public inspection.

**KIBC 17.195.050 Approval or denial.** A. Approval. If it is the finding of the commission, after consideration of the investigator's report and receipt of testimony at the public hearing, that the use proposed in the application, or under appropriate conditions or restrictions, **meets all of the following**, the variance shall be granted.

Respond to each of the following standards as they apply to your request. (use additional sheets as needed)

1. That there are exceptional physical circumstances or conditions applicable to the property or to its intended use or development which do not apply generally to other properties in the same land use district;

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. That the strict application of the provisions of this title would result in practical difficulties or unnecessary hardship;

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. That the granting of the variance will not result in material damage or prejudice to other properties in the vicinity nor be detrimental to the public's health, safety or general welfare;

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. That the granting of the variance will not be contrary to the objectives of the comprehensive plan;

\_\_\_\_\_  
\_\_\_\_\_

5. That actions of the applicant did not cause special conditions or financial hardship or inconvenience from which relief is being sought by a variance; and

\_\_\_\_\_  
\_\_\_\_\_

6. That granting the variance will not permit a prohibited land use in the district involved.

\_\_\_\_\_  
\_\_\_\_\_

**Applicant Certification:** *I hereby certify as the property owner / authorized agent that this application for P & Z Commission review is true and complete to the best of my knowledge, and that it is submitted in accordance with the requirements of the applicable Kodiak Island Borough Code, which includes a detailed site plan for the variance request and may include optional supporting documentation as indicated below .*

Additional Narrative / History : \_\_\_\_\_

Photographs : \_\_\_\_\_

As-built Survey : \_\_\_\_\_

Maps : \_\_\_\_\_

List Other: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**CDD Staff Certification**

Site Plan Submitted ? \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Code Section(s): \_\_\_\_\_

Date: \_\_\_\_\_

CDD Staff: \_\_\_\_\_

**Payment Verification**

Fee Payable in Cashier's Office Room # 104 - Main floor of Borough Building

\$400.00